



**WINSTON CHURCHILL HIGH SCHOOL
FUNDRAISER OR EVENT REQUEST FORM - Booster Club Edition**

**NOTE: CHECKS MUST BE PAYABLE TO "WCHS BOOSTER CLUB"
SUBMIT FORM TO WCHS BUSINESS ADMINISTRATOR LISA WELLEK**

ASSIGNED ACCT # _____

1. Name of Fund Raiser or Event: _____
2. Date(s) From: _____ To: _____ Times: _____
3. Contact Name & phone: _____
4. Contact Email: _____
5. Team Name and Coach Name : _____
6. Description of Fund Raiser/Event including location (attach brochure/flyer)

7. **The net income from this fund raiser or event will be used
to/for: _____
8. Items to be sold (attach Request for Purchase): _____

Vendor: _____

Cost: \$ _____ (per item)

Sale price: \$ _____ (per item)

9. Miscellaneous

Tickets Required: Yes No

Event Ticket Price: \$ _____

Administration Required: Yes No

Security Required: Yes No

10. Recommendation

Approved: Disapproved:

Business Administrator Signature/Date: _____

Approved: Disapproved:

Principal Signature/Date: _____

**If proceeds are to be donated to a charitable organization, please submit a Request for Purchase Form with supporting documentation made payable to the organization along with this request.